

# TRAFFIC FINES REVIEW FORM

1. Please complete all sections below to have your infringement reviewed. Please complete the sections, print clearly in ink using BLOCK letters.
2. Internal reviews are not permitted for alleged drink-driving, driving under the influence of drugs, or excessive speed infringements that result in a loss of licence
3. If you do not receive a response within seven (3) days, or if your complaint is of an urgent nature, please telephone the Inspectorate of Services on 3511.

## PERSONAL DETAILS

First Name

Last Name

Telephone Number

Email

Please enter at least one contact

## INFRIGEMENT TYPE

Traffic Camera  
Fines detected by  
automatic detecion  
device

RNP Officer issued  
Fines issued by RNP  
officer(s)

Other Institutions  
Fines issued by  
other institutions

## JUSTIFICATION FOR A REVIEW

Find the description of the "justification" on the next page

Exceptional  
circumstances

Contrary to Law

Mistaken Identity

unware of fine

Waive Penalty fee

other

I have attached an explantion or supporting document(s)

## DECLARATION DETAILS

I declare that the information that I have ficen in this form, and any attachments to this form, are true and correct to the best of my knowledge. I understand that by making a false statement may be an offence

**Signature**

**Date**

## SUBMIT FORM

**By email**

finer@police.gov.rw

**In person**

At your nearest police station

Visit **www.police.gov.rw/station** for details of your nearest station.

# DESCRIPTION OF RELEVANT JUSTIFICATIONS

## **Exceptional Circumstances**

Please provide details of the exceptional circumstances (where you have committed the offence due to unforeseen or unpreventable circumstances, e.g. medical emergencies).

## **Contrary to Law**

Please provide the reasons why you consider the decision to issue you with an Infringement was contrary to law. For example, this ground can be used if you believe that the infringement notice is not valid, or that an infringement officer has acted unlawfully or beyond their authority in taking that action or decision.

## **Mistaken Identity**

Please provide an explanation of why you rely on the ground of mistake of identity (including evidence e.g. copy of your driver's licence or traffic ticket or plate number in support).

## **Unaware of Fine**

An application made on the ground of "unaware of fine" must:

1. be made within three (3) days of you becoming aware of the infringement notice (You may evidence the date that you became aware of the infringement notice)
2. State the grounds on which the decision should be reviewed

## **Waiver Penalty Fee(s)**

Please provide the reason(s) why you believe the Penalty Fee should be waived.

## **Other**

Provide any other reason(s) why you believe the traffic fine(s) should be reviewed